



St John the Baptist Primary School, Koo Wee Rup

Working With Children (WWC) Check

During the course of your child's education there are many opportunities for parents to be involved at school ie. canteen, helping in the classroom, excursions, sport days. **We require that all people volunteering within the school in this way hold a current Working With Children Check.**

To apply go to www.workingwithchildren.vic.gov.au applications can be completed on line then printed and lodged at an Australia Post retail outlet.

Points to note:

- Volunteer Checks are free.
- Please ensure you list St Johns Koo Wee Rup as the organization you are volunteering for – this will ensure we receive notification of your approved WWC check.

If you already hold a Working With Children Check please add us as one of your volunteer organizations so we receive a confirmation of your approved WWC check.

Volunteer Helper Pack

A Volunteer Helper Pack will be provided to you once confirmation of your approved Working With Children Check has been received. Within this pack are two forms for completion and return:

- Safeguarding Children Code of Conduct
- Confidentiality Agreement

If you have any queries please contact the office on 03 5997 1653.